

24<sup>th</sup> January, 2019

**NOTICE FOR CONVOCATION, 2019**  
**(BATCH 2015-2018 / 2016-2018)**

We are privileged and happy to inform all students who have graduated in 2017-2018 Session that the **Hon'ble Governor of West Bengal, Shri Kesari Nathji Tripathi** , who is also the Chancellor of Jadavpur University has consented to be the Chief Guest at our Convocation 2019.

Students are therefore requested to kindly make note of the following points with respect to the Ceremony to be held on **Thursday, 7<sup>th</sup> February 2019**:

1. Students must immediately submit the **duly-filled-in and signed Convocation Forms** (print / scanned copy) at the college office or email it to us at **[convocation@jdbikolkata.in](mailto:convocation@jdbikolkata.in)** marking a copy to **[jdbikolkata@gmail.com](mailto:jdbikolkata@gmail.com)** on or before 3<sup>rd</sup> February 2019 confirming their presence at the event. Only registered students will be allowed to participate in the ceremony.
2. The Ceremony will be held at Vidya Mandir Auditorium and will begin sharply at 11.00 a.m. The **tentative programme schedule** is mentioned hereunder:

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| 10.30 a.m | : Robing of the Dignitaries  |
| 11.00 a.m | : Ceremonial Procession  |
| 11.10 a.m | : Saraswati Vandana  |
| 11.15 a.m | : Welcoming the Dignitaries  |
| 11.25 a.m | : Principal's Address  |
| 11.30 a.m | : Lighting of the Ceremonial Lamp  |
| 11.35 a.m | : Address by the Vice Chancellor, Jadavpur University  |
| 11.45 a.m | : Convocation Address by the Chancellor, Jadavpur University and Hon'ble Governor of West Bengal |
| 11.55 a.m | : Declaration of the Annual Convocation (Batch 2015-2018 / 2016-2018) Open                       |
| 11.55a.m  | : Award of University Gold Medals and Sushila Devi Memorial Medals to Toppers                    |
| 12.00 p.m | : Award of Degrees to M.Sc, M.Com and PGDDAN Students  |
| 12.20 p.m | <b>BREAK</b>   |
| 12.30 p.m | : Award of Degrees to B.Sc, B.Com & BBA Students   |

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| 1.00 p.m | : The Annual Convocation (Batch 2015-2018 / 2016-2018) is declared Closed |
| 1.05 p.m | : Vote of Thanks by the Director, JDBI (Department of Management)         |
| 1.10 p.m | : National Anthem   |

3. Students must **register between 9.30 am to 10.15 a.m** at the venue and collect their gowns. No registration will be permitted beyond this time. Students reporting late will not be allowed to participate in the ceremony; the degree scrolls will be handed to them later after the ceremony is over.
4. Students must carry their College ID / University Registration Cards for verification at the entrance of Vidya Mandir Auditorium.
5. Students must be **seated in the auditorium by 10.15 a.m.** Seating arrangements will be as per the ranks secured by students in their university exams. This seating arrangement must be strictly adhered to.
6. Students must dress appropriately for the ceremony in any **White Attire** only.
  - **FOR FEMALE STUDENTS:** White sari or white salwar-kameez
  - **FOR MALE STUDENTS:** White shirt and pants.

Also keep checking your email for further details.